

# **NATIONAL POLITECHNIC INSTITUTE AND ITS NETWORK OF ENVIRONMENTAL RESEARCH GROUP**

Through:

<b>CEPROBI:</b>	BIOTIC PRODUCTS DEVELOPMENT CENTER
<b>CIIDIR-DURANGO:</b>	INTERDISCIPLINARY RESEARCH CENTER FOR INTEGRAL DEVELOPMENT
<b>CIIDIR-MICHOACÁN:</b>	INTERDISCIPLINARY RESEARCH CENTER FOR INTEGRAL DEVELOPMENT
<b>CIIDIR-SINALOA:</b>	INTERDISCIPLINARY RESEARCH CENTER FOR INTEGRAL DEVELOPMENT
<b>CIEMAD:</b>	CENTRE FOR INTERDISCIPLINARY RESEARCH ON ENVIRONMENT AND DEVELOPMENT

## **CALLS FOR SELECTION PROCESS OF ADMISSION TO DOCTORAL PROGRAM OF SCIENCE IN CONSERVATION OF LANDSCAPE HERITAGE FEBRUARY – JULY 2021 AND AUGUST – DECEMBER 2021**

### **MODE OF STUDY – FULL TIME**

#### **PROGRAM INCLUDED IN PNPC OF CONACYT**

The program is open to students with a background in Biology, Chemistry, Social Sciences, Agricultural Sciences and Biotechnology, Earth Sciences, Humanities and Engineering, who wish to conduct interdisciplinary studies related to the topics of landscape sciences, social ecosystems, sustainable development and whose profession is oriented primarily towards **research**.

The Research Themes and application are:

- **CONSERVATION OF LANDSCAPE HERITAGE;**
- **LANDSCAPE MANAGEMENT, ECOLOGY AND**
- **BIOLOGICAL SYSTEMATICS**

**NUMBER OF PLACES OFFERED BY PARTICIPATING ACADEMIC CENTERS (AC):** 5 for each Academic Center (AC). Admission will only be done for applicants who meet the requirements of the selection process.

**A) ENTRY REQUIREMENTS**

- A bachelor's degree or equivalent for applicants who have studied abroad.
- A Master of Science´s degree or Certificate of Examination, in which the applicant must present a letter from the institution of origin indicating that the degree certificate is in process.
- The applicant must be approved by the admission process.
- A grade of eight or equivalent in the English Proficiency test or any other exam approved by the Graduate College of Professors in three out of the following skills: reading comprehension, listening comprehension, written expression or oral expression or their equivalents. It will be based on level B1 of the Common European Framework of Reference for Languages (CEFR) or similar which is endorsed by the Directorate of Training in Foreign Languages of the Institute or a certificate of another type of exam recognized nationally or internationally and approved by the Post Graduate Academic College. This type of proof must be endorsed by the Directorate of Training in Foreign Languages (DFLE) to verify its agreement with the required command of the language as well as its corresponding validity. For more information, contact the Coordinator of the Center or the Department of School Control of the particular Center of interest.

- The applicant should not have dropped out of any postgraduate program of the National Polytechnic Institute, unless it has been revoked by the Post Graduate Academic College.
- Minimum Grade Point Average of 8.0 (eight) or equivalent.
- In the case the applicant has received a CONACYT Fellowship during the Master´s Program he/she must submit a letter of no debt or a letter already issued by CONACYT stating that the applicant has no pending commitment.

## **B) REVALIDATION**

This Doctoral Program does not accept revalidation of credits.

## **C) ADMISSION PROCESS:**

- I. The applicant must present a CENEVAL EXANI III test if they reside in Mexico, which is valid with a score equal to or greater than 1,000 points which has a validity of upto one year. and the validity not exceeding one year. If the applicant is not in Mexico, he must present a minimum knowledge test of the program. In this case, the applicant should send a request to the program coordinator of the particular academic center he/she wishes to enter.
- II. A printed and electronic version of a preliminary research proposal in accordance with the research areas of the program should be submitted which should also be endorsed by any one of the professor of the Main Academic Member(s) in the center where he/she wishes to enter.
- III. A letter of support from the proposing professor indicating the commitment and backing that the proposed student will receive the required support to carry out his/her research work.

**IV.** The applicant must be interviewed with the Admission Committee in which the academic background, professional and academic experience and applicant's interest to pursue the Doctoral Program will be revised. In addition, the oral presentation of the preliminary research project will be examined by the admission committee. The interview may be conducted in English upon request by the applicant.

**V.** The applicant must submit the documentation listed in section C to the Academic Center of the particular center he/she wishes to enter. The selection process will be defined through a joint decision by the Faculty Members of the program and confirmed by each participating Academic Centers and Members of the College of the Academic Center. The results of the process will be communicated via email and the declared results will be final.

**D) DOCUMENTATION TO BE PRESENTED:**

The Applicant must submit the documentation in a PDF file format to the Academic Center of his/her preference in the following order:

1. Result obtained in the EXANI III test or equivalent.
2. Proof of English proficiency in the terms requested in the entry requirements. If you are already have it you can present it for the admission process, otherwise should present at the time of registration.
3. The research proposal of doctorate work should be endorsed by a professor of the participating academic center where the applicant will enroll in the program. The first page of this document is the letter requested in subsection C.III.
4. Birth Certificate.
5. Certificate of Professional Studies.

6. Professional Title (front and back).
7. Professional Examination Record.
8. Professional Bachelor Degree Certificate or proof that it is in process.
9. Master's Degree Examination Document (front and back).
10. Global report card or certificate of completion of Master's studies with qualifications.
11. Curriculum vitae in free format (with digital proof of documents).
12. SIP-5 format. Agreement letter for national students or
13. SIP-6 format. Letter of interest for studying.
14. Four stamp-size photographs in black and white (not scanned).
15. CURP.
16. Master's Certificate or proof of being in process (except foreigners).
17. Proof of the fees applicable. To know the fee amount and bank account details please contact the coordinator of the AC of interest.

The different formats of SIP (Research and Postgraduate Secretariat) can be downloaded from the following website <https://www.ipn.mx/posgrado/formato.html>

### **Foreign applicants**

Additionally, Foreign applicants must also submit:

- Two copies of the current FMM immigration form that proves the legal stay in the country for study purposes.
- If the applicants first language is not Spanish, he/she will be conditioned to one year to go through a basic level Spanish test exam endorsed by the Directorate of Foreign Language Training, IPN.

### **Applicants (nationals or foreigners) with studies abroad**

They must present the legalized certificate of education(s) for the Bachelor's and Master's degree. The official translation of the same should be attached if the documents are in a language other than Spanish. For more information consult the following link: <https://www.ipn.mx/assets/files/posgrado/docs/bueans-practicas-posgrado/sistema-calidad-académica.pdf>

### **Important considerations**

To present the English exam at CENLEX, applicants must contact the Program Coordinator or Department of School Control of the Academic Center, where they will be directed how to register and request the exam date and the required fees for the same. To appear in the English exam, the applicant must submit the documents and information requested by each academic center where he/she applies.

## **INCOMPLETE DOCUMENTATION WILL NOT BE RECEIVED**

### **E) REGISTRATION REQUIREMENTS**

- I. Selected applicants should have been approved by the admission process.
- II. Selected applicants should submit the original documents as indicated in section C at the moment of admission.

### **F) REQUIREMENTS TO OBTAIN THE DEGREE**

- He/she should be enrolled in the Doctoral Program
- He/she must have presented and passed the pre-doctoral exam.
- He/she should Fulfill the Individual Program of Activities.

- He/she should have completed the required credits as mentioned in the program.
- He/she should have one of the following scientific products which should be related to your research work: a) Scientific or technological article published in a specialized journal as mentioned in different levels A, B or C published in the Institute's Magazine Catalog or acceptance letter of the publication; b) Publication of a book or book chapter by a prestigious publisher as provided in the institutional regulations or its acceptance letter; c) He/she should present the application for patent registration, utility model, industrial design, integrated circuit layout schemes or inventions before the Mexican Institute of Industrial Property, or d) He/she should present a copy of the final technical report approved by the third party with whom the agreement was registered.
- He/she should write a doctoral thesis with the characteristics indicated in the Rules and Regulation of the Postgraduate Section of IPN.
- He/she should pass the final degree exam.
- He/she should have completed the academic Inter-exchange program in another AC which is different from that where he/she is affiliated as per the regulations that are marked in the doctoral program.

### **G) IMPORTANT DATES TO REMEMBER**

#### **ADMISSION PROCESS TO ENTER IN FEBRUARY 2021**

<b>ACTIVITY</b>	<b>DATE</b>
Call for admission	26 <sup>th</sup> October 2020
*English Exam Dates	Information available in the

(CENLEX-IPN, four skills)	Academic Center of interest
Submission of documents and research proposal	2 <sup>nd</sup> December 2020
*Knowledge test	Consult dates and locations for EXANI-III at <a href="http://www.ceneval.edu.mx">www.ceneval.edu.mx</a>
	Local Admission Test of DCCPP Program on 20 <sup>th</sup> November 2020. Consult the particular Academic Center where you wish to register.
Interviews	14 <sup>th</sup> to 18 <sup>th</sup> December 2020
Announcement of results (notification via email)	29 <sup>th</sup> January 2021
Registration	15 <sup>th</sup> to 19 <sup>th</sup> January 2021
Commencement of Classes	29 <sup>th</sup> January 2021

\*Request the exam in advance (at least 15 days before the application date).

### **ADMISSION PROCESS TO ENTER IN AUGUST 2021**

<b>ACTIVITY</b>	<b>DATE</b>
*English Exam Dates (CENLEX-IPN, four skills)	Information available in the Academic Center of interest
Submission of documents and research proposal	20 <sup>th</sup> May 2021
*Knowledge test	Consult dates and locations for EXANI-III at <a href="http://www.ceneval.edu.mx">www.ceneval.edu.mx</a>
	Local Admission Test of DCCPP Program on 30 <sup>th</sup> April 2021.



	Consult the particular Academic Center where you wish to register.
Interviews	31st May to 4th June 2021
Announcement of results (notification via email)	2nd July 2021
Registration	2nd to 6th August 2021
Commencement of Classes	9th August 2021

\* Request the exam in advance (at least 15 days before the application date).

## H) SCHOLARSHIPS

Students accepted into the program may apply for a National Scholarship with CONACYT provided they are **full-time** students meeting the requirements established by CONACYT in its current call and with the provision for full time development and conclusion of the program. However, the CONACYT scholarship application is not a guarantee of obtaining it. Those students who participate in research projects of the Research and Postgraduate Secretariat (SIP) of the IPN, may apply for a BEIFI Grant (Institutional Scholarship for Researchers Training). **Scholarships and other support granted by the IPN are subject to the provisions and deadlines for admission established by the regulations of SIP and COFAA.** More information on the web page <https://www.ipn.mx/posgrado/becas/>

## I) PROCEDURES DURING THE ADMISSION AND REGISTRATION PROCESS

Applicants wishing to enter the academic program must cover the corresponding fees of the admission process.

## **Donation**

The admitted applicants can formalize their registration in the program without any mandatory payment, but with the possibility of making the voluntary contribution as a donation for registration. Those wishing to donate will be provided the account number indicated by the corresponding academic center. The donation collection account corresponds to the National Polytechnic Institute and it is authorized for this purpose only.

For reports on administrative procedures regarding the admission process, date and time, contact the Department of School Control or Academic Sub director's Office of the particular center or call 5557296000.

For more information, you can contact the Coordinators of each Academic Center:

- **CEPROBI: Dr. Francisco Rodríguez González.** e-mail: [frrodriguezg@ipn.mx](mailto:frrodriguezg@ipn.mx). Carretera Yautepec-Jojutla, Km. 6, calle CEPROBI No. 8, Col. San Isidro, Yautepec Morelos, México. C.P. 62731, Apartado Postal 24. Tel: 735 394 20 20, 3941896, 55 57296000 Ext. 82528/82529.
- **CIIDIR-DURANGO: Dr. Miguel Mauricio Correo Ramirez.** e-mail: [mmcorrear@ipn.mx](mailto:mmcorrear@ipn.mx) Sigma 119 Fracc. 20 de Noviembre II, Durango, Durango 34220. Tel. 55 57296000 ext. 82607
- **CIIDIR-MICHOACÁN: Dr. Martha Alicia Velázquez Machuca.** e-mail: [mvelazquezm@ipn.mx](mailto:mvelazquezm@ipn.mx). Justo Sierra No. 28 Jiquilpan, Michoacán, México. C.P. 59510 Tel. 35353 30218 y 35353 3083 Teléfono Vía México D.F. 55 57296000 ext. 82955
- **CIIDIR- SINALOA: Dr. Guadalupe Durga Rodríguez Meza.** e-mail: [gmeza@ipn.mx](mailto:gmeza@ipn.mx). Boulevard Juan de Dios Bátiz Paredes #250,

Colonia San Joachin, Guasave, Sinaloa. Tel: 6878729625 y 6878729626, 55 57296000 ext. 87617, 87627.

- **CIEMAD: Dr. Jonathan Muthuswamy Ponniah.** e-mail: [jmuthuswamy@ipn.mx](mailto:jmuthuswamy@ipn.mx), [dccpp.ciemad@ipn.mx](mailto:dccpp.ciemad@ipn.mx). Calle 30 de Junio de 1520 s/n, Col. La Laguna Ticomán, 07340 Alcaldía Gustavo A. Madero, D.F. Tel. 55 57296000 Ext. 52701, 52727.

**Or visit the website of the academic center or Doctorate program:**

**<http://www.doctorado-conservacion.ipn.mx/Paginas/Inicio.aspx>**

### **PLAN OF STUDY:**

In case the applicant is accepted, the Main Academic Members (MAM) of each center will designate each applicant an academic advisor, with whom they will jointly prepare the individual program of activities conforming with the guidelines and requirements established in the Doctoral Program. The above said program will include all the academic activities that will be carried out by the student, who must cover the minimum credits established in the program's current curriculum. The program curriculum structure consists of the following academic activities:

- a) Seminars,
- b) Thesis work,
- c) Academic Inter-exchange program (lasting at least one semester, either continuously or in several shorter periods).

The duration of the individual study program, including the thesis and the corresponding degree exam should be completed within a period not exceeding 48 months.

### **J) JURISDICTION**

The academic and administrative processes related to this call is based on the rules and regulations of postgraduate studies at the National Polytechnic Institute and are carried out without differences in gender race, color, language, religion, political, nationality, ethnic or social background, birth or any other situation. All this is to ensure justice, equality and non-discrimination.

**"Any discrepancies arising during the admission process and not considered in this call, will be resolved based on the Rules and Regulations of Postgraduate Studies by the concerned authority as per the case."**

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